

February \_\_, 2018

To all JEA Members

### **Notification of the Japanese Economic Association 2018 Autumn Meeting**

The JEA 2018 Autumn Meeting will be held as follows:

Date: September 8 (Sat) & 9 (Sun), 2018

Venue: Gakushuin University(Mejiro Campus),

1-5-1, Mejiro, Toshima-ku, Tokyo 171-0031, Japan

The Autumn Meeting will include a paper session (in English/Japanese), poster sessions, a lecture by the JEA president, special lectures, special sessions and panel discussions. Members are invited to submit papers for the papers session(English/Japanese) and for the poster sessions.

Please note that members who have chosen the option of student membership are restricted to presenting at the poster sessions only. Both regular and student members can give presentations at the poster sessions.

For information about the poster sessions please refer to the supplementary material “How to make use of the Poster Sessions” available on the JEA website

(<http://www.jeaweb.org/jpn/strage/PosterSession2018f.html>)

#### **Points regarding paper submissions**

1. As a rule, those submitting papers must do so via the application form available on the website. Those wishing to present papers must be JEA members or have applied for membership by having met separately listed requirements (See Supplementary Items 1 and 2). If completion of membership application procedures cannot be confirmed by the end of April 2018, the application will be deemed invalid.

For online applications, please access

<http://www.jeameetings.org/2018f/submission.html> and after filling in the necessary fields as per the instructions, upload the file with the paper for presentation (only files up to 5MB are accepted) and submit it together with the application. Applications can be made online in the two week period from April 2(Mon) to April 16 (Mon), 2018(applications are accepted until 17:00 on the last day).

2. If applicants experience problems when applying online, please contact the JEA

Secretariat Office.

3. The Program Committee will accept or refuse an application based on papers submitted for presentations and any papers deemed incomplete will not be accepted. The applicant will receive notice of acceptance, including about which paper session they will be assigned to, or refusal. Please note the supplementary items below when making applications.

4. Abstracts and presentation papers which have been submitted will be sent to discussants as reference material. We ask for your kind understanding.

### **Supplementary Items**

(1) Only members of the Japanese Economic Association can make present papers. Non-members must complete membership application procedures at the time of application. Applicants must choose from one of the following: regular member; student member; non-member (currently applying for membership); or supporting member. If completion of membership application procedures for the new fiscal year cannot be confirmed by the end of April 2018, the presentation application will be deemed invalid. Those who have already applied for student membership for FY2018, or those who were student members in FY2017, but wish to apply for a paper session, must complete application procedures as a regular member and pay fees by the end of April. For details regarding membership application and eligibility requirements, please refer to: <http://www.jeaweb.org/jpn/MembershipBid-personal.html>. Application forms can be downloaded from this site.

(2) In principle, one person can apply only for one paper session (choose either a paper session or the poster session). However, as joint papers are included, the same person is not limited to one time if they present their paper only once. Applications for paper sessions and poster sessions cannot be made for the same paper. At the meeting, discussants will be present at the paper sessions. In order to maximize this effect, papers submitted for paper sessions must not have already been accepted for publication in academic journals.

(3) Please be careful to choose the meeting code and not the JEL code when making the application.

(4) If all of the paper's authors are still graduate school students at the time of application, then a recommendation from a member of the teaching staff is necessary. Please fill in the name of one recommender and their affiliation in the prescribed place on the application form. The name of the recommender will be included on the program.

(5) The aim of the Job Seminar is to provide a venue for graduate school students and fixed-term teaching staff to present the results of their research, as part of their jobseeking activities. No separate session will be set up. At the Job Seminar, the letter J will be included next to the name of the presenter.

(6) The poster session will be held on the first day (September 8) of the meeting only. Posters will be displayed from when the meeting begins until the end of the day. A special time for discussion, which does not overlap with other sessions, will be allotted. However, activities can also be continued at times outside of the allotted time. Before the allotted times, poster session participants are scheduled to each give a lightning talk of one minute per person, briefly explaining their presentation. Those who are accepted for the poster session must submit a file used for their lightning talk by **August 31(Friday)**. For details, please follow instructions which the association will send out.

(7) Presentation abstracts, submitted at the time of application, will be uploaded to the meeting's website. Abstracts cannot be changed after submission. Those who wish to provide access to the revised abstract should include the following in the notes to the abstract, etc., when applying: "For the latest version, please refer to this website [link to website with revised abstract]."

- ◇ Confirmation will be sent during May regarding acceptance or refusal of the application. According to how the program is compiled, we may not be able to slot you into your preferred session.
- ◇ The meeting's program will be available only on the meeting website. We ask for your kind understanding.
- ◇ Child care facilities will be provided. Please refer to the meeting website at a later date for details.
- ◇ An informal gathering is slated for the evening of the first day of the meeting. Details will be announced later.

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